

# Lifestages KiwiSaver Scheme

**ANNUAL REPORT 2020**



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## Welcome

Welcome to the Lifestages KiwiSaver Scheme (the ‘Scheme’) Annual Report for the year ended 31 March 2020. The last 12 months has been a busy period for the Scheme.

### Some of the highlights for the year were:

- > The new Lifestages “App” service has been popular, making it easier to track your balances, contributions, and performance data via any Android or iOS device you choose (which could include your phone);
  - > Retirement balance projections were added to your annual statement this year. We added a calculator to further help you with future projections adjusted for assumptions that you may make along the journey;
  - > Increased volatility in the markets during the year led to the investment returns bouncing up and down. Generally they were positive, until the outbreak of Covid-19 catapulted markets on a downward spiral mid March. Fortunately post 31 March
- > 2020 the markets have bounced back and most of the March losses were recovered in the quarter ended 30 June 2020;
  - > Lifestages Income fund ranked number one amongst its peers for the March 2020 quarter, and top quartile for the year;
  - > Additional information, including videos and articles, on the markets and comments from the regulatory body FMA were made available for members to view on the Lifestages website; and
  - > The Scheme continued to grow, with a benefit of this being reduced expenses for our members.

To download the Lifestages “App” please go to [www.lifestages.co.nz/tools/mobile-app](http://www.lifestages.co.nz/tools/mobile-app) and follow the simple instructions found on the website.

Regulatory changes for the Scheme from 1 April 2020 include:

- > All members aged 65 years or over can now make a retirement withdrawal, with members no longer bound by the five-year membership lock-in period;
- > A new withdrawal category has been introduced, allowing people with a life-shortening congenital condition to apply to withdraw their savings before the age of 65, as if they have reached that age; and
- > If Inland Revenue believes your PIR with us is incorrect, they may provide us with an updated PIR for you. We'll be required to update your KiwiSaver account with the new PIR.

Further information on the Scheme or funds can be found on the website under [www.lifestages.co.nz/kiwisaver/lifestages-kiwisaver-scheme](http://www.lifestages.co.nz/kiwisaver/lifestages-kiwisaver-scheme).

I thank you for your continued support over these past 12 months and look forward to strengthening our relationship over the years ahead.

### Graham Duston

Funds Administration New Zealand Limited,  
*Manager of the Lifestages KiwiSaver Scheme.*

A copy of the full financial statements for the Lifestages KiwiSaver Scheme can be obtained from [www.lifestages.co.nz](http://www.lifestages.co.nz), or by contacting the Manager at [contact@lifestages.co.nz](mailto:contact@lifestages.co.nz) or on freephone 0800 727 2265.

## Details of scheme

Funds Administration New Zealand Limited (the 'Manager', 'us', 'we') as manager of the Lifestages KiwiSaver Scheme (the 'Scheme') presents this Annual Report to the members of the Scheme for the year ended 31 March 2020 ('Year').

The Scheme's supervisor is Trustees Executors Limited ('Supervisor').

The Scheme is a registered KiwiSaver scheme. The Product Disclosure Statement (PDS) is dated 26 August 2019 and is open for applications. The latest fund updates for the quarter ended 30 June 2020 for each fund were made publicly available on the Disclose Register on 28 July 2020. The latest financial statements and auditor's report for the Scheme that have been lodged with the Registrar are for the year ended 31 March 2020.

## Information on contributions and scheme participants

### Membership

The table below provides a summary of the numerical changes in the membership of the Scheme during the Year.

	TOTAL NUMBER OF MEMBERS	MEMBERS' ACCUMULATION \$
Contributing members as at 1 April 2019	12,275	
Non-contributing members as at 1 April 2019	6,452	
<b>Total membership as at 1 April 2019</b>	<b>18,727</b>	<b>346,056,810</b>
<i>New Scheme members during the Year by reason of:</i>		
Transfers from other schemes	866	
Other new members	794	
<b>Total new members during the Year</b>	<b>1,660</b>	
<i>Persons who ceased to be members during the Year by reason of:</i>		
Retirement	242	
Death	30	
Transfers to other schemes	941	
Other reasons	22	
<b>Total number who ceased to be members during the Year</b>	<b>1,235</b>	
<b>Total membership as at 31 March 2020</b>	<b>19,152</b>	<b>366,509,512</b>
<i>Comprising of:</i>		
Contributing members as at 31 March 2020	12,678	
Non-contributing members as at 31 March 2020	6,474	

### Contributions

The table below provides a summary of the contributions received during the Year.

	TOTAL NUMBER OF MEMBERS	CONTRIBUTIONS \$
Member contributions	12,671	24,532,683
Employer or other sponsor contributions	12,546	13,901,222
Member voluntary additional contributions	3,062	8,668,714
<b>Total</b>		<b>47,102,619</b>

## Changes relating to the scheme

This section provides information on the material changes which occurred to the Scheme during the Year:

### Governing document

There were no material changes during the Year.

### Terms of the offer

The PDS was updated 26 August 2019 incorporating the following Regulatory changes:

- › The term “contribution holiday” changed to “savings suspension” and the period you can suspend contributions for reduces from five years to one year (renewable annually);
- › Additional contribution options of 6% and 10% to provide greater flexibility for people to save for their retirement;
- › The term “Member Tax Credits” changed to “Government Contributions”;
- › From 1 July 2019, people have been able to join KiwiSaver after age 65 without the five-year lock-in period applying; and
- › From 1 April 2020, people who are subject to the five-year lock-in period can opt out of that requirement.

### Statement of Investment Policies and Objectives

The SIPO was updated as of 26 August 2019 to:

- › Remove references to the Lifestages Growth Portfolio, which was wound up on 20 March 2019; and
- › Introduce a new responsible investment policy, a new asset allocation policy and a new rebalancing policy.

A copy of the latest SIPO can be obtained from the schemes register (search for Lifestages KiwiSaver Scheme) at [www.disclose-register.companiesoffice.govt.nz](http://www.disclose-register.companiesoffice.govt.nz).

### Related party transactions

There were no changes to the nature or scale of related party transactions. All related party transactions entered into during the Year were on arms-length terms.

## Other information for particular types of managed funds

### Withdrawals

During the Year, the following withdrawals were made from the Scheme:

	TOTAL NUMBER OF MEMBERS
<i>Withdrawals during the Year by reasons of:</i>	
Reaching Qualifying date	242
First home withdrawal <sup>1</sup>	195
Death	22
Significant financial hardship	53
Serious illness	8
Permanent emigration	7
Transfers of members' accumulations out of the Scheme into other superannuation schemes (or KiwiSaver Schemes)	941
Other withdrawals	26

<sup>1</sup> Includes second chance home withdrawals.

### Unit Prices

	UNIT PRICE (\$) AT 31 MARCH 2020	UNIT PRICE (\$) AT 1 APRIL 2019
Lifestages Capital Stable Portfolio	2.991170	3.000366
Lifestages Income Fund	1.134957	1.101414
Lifestages High Growth Fund	1.205758	1.300922

### Manager's Statement

Funds Administration New Zealand Limited as Manager of the Scheme confirms that:

- a) all the benefits required to be paid from the Scheme in accordance with the terms of the governing document and the KiwiSaver scheme rules have been paid; and
- b) the market value of the Scheme property at 31 March 2020 equalled or exceeded the total value of benefits that would have been payable had all members of the Scheme ceased to be members at that date and had provision been made for the continued payment of all benefits being paid to members and other beneficiaries as at 31 March 2020.

## Changes to persons involved in the scheme

### The Manager

There has been no change to the Manager during the Year. Funds Administration New Zealand Limited was the Manager of the Scheme throughout the Year.

### Directors of the Manager

There were no changes to the directors of the Manager of the Scheme during the Year.

### Key personnel of the Manager

There were no changes to key personnel of the Manager of the Scheme during the Year.

### The Supervisor

There was no change to the Supervisor during the Year. Trustees Executors Limited was the Supervisor of the Scheme throughout the Year.

The following changes to the directors of the Supervisor of the Scheme took place during the Year.

- > Matthew James Sale ceased being a director of the Supervisor on 17 December 2019.
- > Mark Charles Darrow ceased being a director of the Supervisor on 2 October 2019.
- > Sarah Mary Roberts ceased being a director of the Supervisor on 2 October 2019.
- > Ryan Elliott Bessemer was appointed as a director of the Supervisor on 2 October 2019.
- > Victoria Grace was appointed as a director of the Supervisor on 2 October 2019.
- > Graeme Kirkpatrick was appointed as a director of the Supervisor on 2 October 2019.

- > Laurence Stanley Kubiak was appointed as a director of the Supervisor on 25 October 2019.

The following change to the directors of the Supervisor of the Scheme took place after the Year-end.

- > Richard Klipin was appointed as a director of the Supervisor on 1 May 2020.

### Administration manager

There was no change to the administration manager during the Year. The administration management functions for the Scheme have been performed by Funds Administration New Zealand Limited and Trustees Executors Limited throughout the Year.

### Investment manager

There was no change to the investment manager during the Year. Funds Administration New Zealand Limited was the investment manager of the Scheme throughout the Year.

### Securities registrar

There was no change to the securities registrar during the Year. Trustees Executors Limited was the securities registrar of the Scheme throughout the Year.

### Custodian

There was no change to the custodian during the Year. Trustees Executors Limited was the custodian of the Scheme throughout the Year.

### Auditor

There was no change to the auditor during the Year. KPMG was the auditor of the Scheme throughout the Year.

## How to find further information

The Scheme's trust deed, SIPO and financial statements are available on the schemes register at [www.disclose-register.companiesoffice.govt.nz](http://www.disclose-register.companiesoffice.govt.nz) (search for Lifestages KiwiSaver Scheme).

The current PDS, fund updates, other material information and material contracts for the Scheme are available on the offer register at [www.disclose-register.companiesoffice.govt.nz](http://www.disclose-register.companiesoffice.govt.nz) (search for Lifestages KiwiSaver Scheme).

The above and additional information relating to the Scheme is available free of charge on both the offer and scheme registers at [www.disclose-register.companiesoffice.govt.nz](http://www.disclose-register.companiesoffice.govt.nz) and the Lifestages website, as follows:

INFORMATION	HOW TO OBTAIN		
	<a href="http://www.lifestages.co.nz">www.lifestages.co.nz</a>	<a href="http://www.disclose-register.companiesoffice.govt.nz">www.disclose-register.companiesoffice.govt.nz</a> Offer Register	<a href="http://www.disclose-register.companiesoffice.govt.nz">www.disclose-register.companiesoffice.govt.nz</a> Scheme Register
<b>Unit prices</b>	✓		
<b>Fund Performance</b>	✓	✓	
<b>PDS</b>	✓	✓	
<b>Fund updates</b>	✓	✓	
<b>SIPO</b>	✓	✓	✓
<b>Trust Deed</b>	✓	✓	✓
<b>Financial Statements</b>	✓		✓

In addition general information about the Scheme, the funds within the Scheme, and the Manager can be found on the Lifestages website ([www.lifestages.co.nz](http://www.lifestages.co.nz)). You can also contact us by email at [contact@lifestages.co.nz](mailto:contact@lifestages.co.nz) to request any of the above information free of charge.

## Contact details and complaints

### Contact details

All enquiries should initially be directed to the Manager.

#### Manager

##### The Manager

Executive Director  
Funds Administration New Zealand Limited  
51 Don Street  
PO Box 835, Invercargill 9810

Phone: **0800 727 2265**

Email: [contact@lifestages.co.nz](mailto:contact@lifestages.co.nz)

#### Supervisor

##### The Manager

Corporate Trustee Services  
Trustees Executors Limited

Level 9, Spark Central  
45-52 Willis Street  
PO Box 10519, Wellington

Phone: **09 308 7100**

Email: [cts@trustees.co.nz](mailto:cts@trustees.co.nz)

#### Securities Registrar

##### Trustees Executors Limited

Level 9, Spark Central  
42-52 Willis Street  
PO Box 10519, Wellington

Phone: **0800 809 962**

### Complaints

Any complaints about the Scheme should be directed to the 'Executive Director of the Manager' using the contact details on this page.

If an issue cannot be resolved with the Manager you can also contact the approved independent dispute resolution scheme for the Manager at:

#### The Office of the Banking Ombudsman

Freepost 218002  
PO Box 25327  
Wellington 6146

Phone: **0800 805 950**

Email: [help@bankomb.org.nz](mailto:help@bankomb.org.nz)

You can also contact the approved independent dispute resolution scheme for the Supervisor at:

#### Financial Services Complaints Ltd

PO Box 5967  
Wellington 6140

Phone: **0800 347 257**

Email: [complaints@fscl.org.nz](mailto:complaints@fscl.org.nz)

*Neither of the above schemes will charge a fee to any complainant to investigate or resolve a complaint.*





The Lifestages KiwiSaver Scheme is brought to you by  
Funds Administration New Zealand Limited (FANZ)