



# Lifestages KiwiSaver Scheme

ANNUAL REPORT 2019



The Lifestages KiwiSaver Scheme is brought to you by  
Funds Administration New Zealand Limited (FANZ)

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## Welcome

Welcome to the Lifestages KiwiSaver Scheme (the ‘Scheme’) 2019 Annual Report. The 12 months to 31 March 2019 has been a busy period for the Scheme.

### Some of the highlights for the year are:

- > We launched our new Lifestages “App” in late March 2019. This service makes it easier to track your balances, contributions, and performance data via any Android or iOS device you choose (which could include your phone);
  - > The funds have performed reasonably well with the Lifestages High Growth Fund up 8.91% (after deduction for charges but before tax), as the markets experienced a roller coaster ride, before a strong recovery in the March 2019 quarter;
- > Retaining the responsible investing theme, with all equity holdings excluded from investing in controversial weapons, nuclear weapons and tobacco;
  - > Another Lifestages Auto age band was added, further tailoring the approach to investing savings for members over 65;
  - > Lifestages Growth Portfolio was wound up with most members transferring to the Lifestages High Growth Fund; and
  - > The Scheme continues to grow, with a benefit of this being reduced fees and expenses for our members.

To download the Lifestages “App” please go to [www.lifestages.co.nz/tools/mobile-app](http://www.lifestages.co.nz/tools/mobile-app) and follow the simple instructions found on the website.

Regulatory changes for the Scheme from 1 April 2019 include:

- > The term “contribution holiday” changes to “savings suspension”, and the period you can suspend contributions for reduces from five years to one year (renewable annually);
- > Additional contribution options of 6% and 10% provide greater flexibility for people to save for their retirement;
- > The term “Member Tax Credits” changes to “Government Contributions”; and
- > And from 1 July, people can join after age 65 and the five-year lock-in period ceases for those new members.

Further information on the Lifestages KiwiSaver Scheme or funds can be found on the website under [www.lifestages.co.nz/kiwisaver/lifestages-kiwisaver-scheme](http://www.lifestages.co.nz/kiwisaver/lifestages-kiwisaver-scheme).

I thank you for your continued support over these past 12 months and look forward to strengthening our relationship over the years ahead.

#### **Graham Duston**

Funds Administration New Zealand Limited,  
Manager of the Lifestages KiwiSaver Scheme.

Contact us at [contact@lifestages.co.nz](mailto:contact@lifestages.co.nz) or on freephone 0800 727 2265.

A copy of the full financial statements for the Lifestages Investment Funds can be obtained from [www.lifestages.co.nz](http://www.lifestages.co.nz), or by contacting the Manager, freephone 0800 727 2265.

## Details of scheme

Funds Administration New Zealand Limited (the ‘Manager’, ‘us’, ‘we’) as manager of the Lifestages KiwiSaver Scheme (the ‘Scheme’) presents this Annual Report to the members of the Scheme for the year ended 31 March 2019 (‘Year’).

The supervisor of the Scheme is Trustees Executors Limited (‘Supervisor’).

The Scheme is a registered KiwiSaver scheme.

The Product Disclosure Statement (PDS) is dated 13 April 2018 and is open for applications. The latest fund updates for the quarter ended 30 June 2019 for each fund were made publicly available on the Disclose Register on 26 July 2019. The latest financial statements and auditor’s report for the Scheme that have been lodged with the Registrar are for the year ended 31 March 2019.

## Information on contributions and scheme participants

### Membership

The table below provides a summary of the numerical changes in the membership of the Scheme during the Year.

	TOTAL NUMBER OF MEMBERS	MEMBERS' ACCUMULATION \$
Contributing members as at 1 April 2018	11,701	
Non-contributing members as at 1 April 2018	6,306	
<b>Total membership as at 1 April 2018</b>	<b>18,007</b>	<b>303,585,626</b>
<i>New Scheme members during the Year by reason of:</i>		
Transfers from other schemes	1,269	
Other new members	724	
<b>Total new members during the Year</b>	<b>1,993</b>	
<i>Persons who ceased to be members during the Year by reason of:</i>		
Retirement	265	
Death	20	
Transfers to other schemes	964	
Other reasons	24	
<b>Total number who ceased to be members during the Year</b>	<b>1,273</b>	
<b>Total membership as at 31 March 2019</b>	<b>18,727</b>	<b>346,056,810</b>
<i>Comprising of:</i>		
Contributing members as at 31 March 2019	12,275	
Non-contributing members as at 31 March 2019	6,452	

### Contributions

The table below provides a summary of the contributions received during the Year.

	TOTAL NUMBER OF MEMBERS	CONTRIBUTIONS \$
Member contributions	12,256	22,569,084
Employer or other sponsor contributions	12,103	13,197,649
Member voluntary additional contributions	3,014	4,154,780
<b>Total</b>		<b>39,921,513</b>

## Changes relating to the scheme

This section provides information on the material changes which occurred to the Scheme during the Year:

### Governing document

The trust deed was amended on 13 April 2018 primarily in order to amend the content requirements of a Switching Notice.

### Terms of the offer

- On 1 April 2018, there was a decrease to the annual management fees for the Lifestages Income Fund, the Lifestages High Growth Fund, and the Lifestages Auto option. The estimated annual administration charges for these investment options also decreased.
- On 13 April 2018, an additional Lifestages Auto option lifecycle stage was introduced and adjustments to the lifecycle stages' exposures to the Lifestages Income Fund and Lifestages High Growth Fund were made. Changes were also made during April to the Lifestages Income Fund's and Lifestages High Growth Fund's benchmark asset allocations.
- On 1 May 2018, the Scheme moved to daily unit pricing.
- On 20 February 2019 we gave notice that the Lifestages Growth Portfolio was being wound up. That process was completed on 20 March, with most members having their previous investment in the Lifestages Growth Portfolio moved to the Lifestages High Growth Fund, and future contributions directed to that Fund.

### Statement of Investment Policies and Objectives

The SIPO was updated as of 1 April 2018 to update benchmark asset allocations. A copy of the latest SIPO can be obtained from the schemes register (search for Lifestages KiwiSaver Scheme) at [www.disclose-register.companiesoffice.govt.nz](http://www.disclose-register.companiesoffice.govt.nz).

### Related party transactions

There were no changes to the nature or scale of related party transactions. All related party transactions entered into during the Year were on arms-length terms.

## Other information for particular types of managed funds

### Withdrawals

During the Year, the following withdrawals were made from the Scheme:

	TOTAL NUMBER OF MEMBERS
<i>Withdrawals during the Year by reasons of:</i>	
Reaching Qualifying date	503
First home withdrawal <sup>1</sup>	187
Death	20
Significant financial hardship	53
Serious illness	8
Permanent emigration	4
Transfers of members' accumulations out of the Scheme into other superannuation schemes (or KiwiSaver Schemes)	964
Other withdrawals	19

<sup>1</sup> Includes second chance home withdrawals.

### Unit Prices

	UNIT PRICE (\$) AT 31 MARCH 2019	UNIT PRICE (\$) AT 1 APRIL 2018
Lifestages Capital Stable Portfolio	3.000366	2.896650
Lifestages Growth Portfolio	N/A*	1.575374
Lifestages Income Fund	1.101414	1.064236
Lifestages High Growth Fund	1.300922	1.196823

\*The Lifestages Growth Portfolio was wound up effective 20 March 2019.

### Manager's Statement

Funds Administration New Zealand Limited as Manager of the Scheme confirms that:

- a) all the benefits required to be paid from the Scheme in accordance with the terms of the governing document and the KiwiSaver scheme rules have been paid; and
- b) the market value of the Scheme property at 31 March 2019 equalled or exceeded the total value of benefits that would have been payable had all members of the Scheme ceased to be members at that date and had provision been made for the continued payment of all benefits being paid to members and other beneficiaries as at 31 March 2019.

## Changes to persons involved in the scheme

### The Manager

There has been no change to the Manager since 1 April 2018. Funds Administration New Zealand Limited was the Manager of the Scheme throughout the Year.

- > Sarah Mary Roberts was appointed as a director of the Supervisor on 16 July 2018.
- > David Roman Neidhart ceased being a director of the Supervisor on 28 February 2019.

### Directors of the Manager

There were no changes to the directors of the Manager of the Schemes during the Year.

### Key personnel of the Manager

On 31 January 2019 David Biegel left as our Compliance and Quality Assurance Manager. On 4 February 2019, Yogesh Mody started as our Product Compliance Manager.

### Administration manager

There was no change to the administration manager during the Year. The administration management functions for the Scheme have been performed by Funds Administration New Zealand Limited and Trustees Executors Limited throughout the Year.

### The Supervisor

There was no change to the Supervisor during the Year. Trustees Executors Limited was the Supervisor of the Scheme throughout the Year.

### Investment manager

There was no change to the investment manager during the Year. Funds Administration New Zealand Limited was the investment manager of the Scheme throughout the Year.

The following changes to the directors of the Supervisor of the Scheme took place during the Year.

### Securities registrar

There was no change to the securities registrar during the Year. Trustees Executors Limited was the securities registrar of the Scheme throughout the Year.

- > Franceska Eve Banga ceased being a director of the Supervisor on 5 April 2018.
- > Robert Paul Russell ceased being a director of the Supervisor on 17 May 2018.
- > Matthew James Sale was appointed as a director of the Supervisor on 17 May 2018.
- > Andrew Easson Scott-Howman ceased being a director of the Supervisor on 15 June 2018.
- > Mark Charles Darrow was appointed as a director of the Supervisor on 18 June 2018.

### Custodian

There was no change to the custodian during the Year. Trustees Executors Limited was the custodian of the Scheme throughout the Year.

### Auditor

There was no change to the auditor during the Year. KPMG was the auditor of the Scheme throughout the Year.



## How to find further information

The Scheme's trust deed, SIPO and financial statements are available on the schemes register at [www.disclose-register.companiesoffice.govt.nz](http://www.disclose-register.companiesoffice.govt.nz) (search for Lifestages KiwiSaver Scheme).

The current PDS, fund updates, other material information and material contracts for the Scheme are available on the offer register at [www.disclose-register.companiesoffice.govt.nz](http://www.disclose-register.companiesoffice.govt.nz) (search for Lifestages KiwiSaver Scheme).

The above and additional information relating to the Scheme is available free of charge on both the offer and scheme registers at [www.disclose-register.companiesoffice.govt.nz](http://www.disclose-register.companiesoffice.govt.nz) and the Lifestages website, as follows:

INFORMATION	HOW TO OBTAIN		
	<a href="http://www.lifestages.co.nz">www.lifestages.co.nz</a>	<a href="http://www.disclose-register.companiesoffice.govt.nz">www.disclose-register.companiesoffice.govt.nz</a> Offer Register	<a href="http://www.disclose-register.companiesoffice.govt.nz">www.disclose-register.companiesoffice.govt.nz</a> Scheme Register
<b>Unit prices</b>	✓		
<b>Fund Performance</b>	✓	✓	
<b>PDS</b>	✓	✓	
<b>Fund updates</b>	✓	✓	
<b>SIPO</b>	✓	✓	✓
<b>Trust Deed</b>		✓	✓
<b>Financial Statements</b>	✓		✓

In addition general information about the Scheme, the funds within the Scheme, and the Manager can be found on the Lifestages website ([www.lifestages.co.nz](http://www.lifestages.co.nz)). You can also contact us by email at [contact@lifestages.co.nz](mailto:contact@lifestages.co.nz) to request any of the above information free of charge.

## Contact details and complaints

### Contact details

All enquiries should initially be directed to the Manager.

#### Manager

##### The Manager

Executive Director  
Funds Administration New Zealand Limited  
51 Don Street

PO Box 835, Invercargill 9810

Phone: **0800 727 2265**

Email: [contact@lifestages.co.nz](mailto:contact@lifestages.co.nz)

#### Supervisor

##### The Manager

Corporate Trustee Services  
Trustees Executors Limited

Level 7  
51 Shortland Street  
Auckland 1010

Phone: **09 308 7100**

Email: [GIO@trustees.co.nz](mailto:GIO@trustees.co.nz)

#### Securities Registrar

##### Trustees Executors Limited

Level 5, Maritime Towers  
10 Customhouse Quay  
PO Box 10519, Wellington

Phone: **0800 809 962**

### Complaints

Any complaints about the Scheme should be directed to the 'Executive Director of the Manager' using the contact details on this page.

If an issue cannot be resolved with the Manager you can also contact the approved independent dispute resolution scheme for the Manager at:

#### The Office of the Banking Ombudsman

Freepost 218002  
PO Box 25327, Featherston Street  
Wellington 6146

Phone: **0800 805 950**

Email: [help@bankomb.org.nz](mailto:help@bankomb.org.nz)

You can also contact the approved independent dispute resolution scheme for the Supervisor at:

#### Financial Services Complaints Ltd

PO Box 5967  
Wellington 6145

Phone: **0800 347 257**

Email: [complaints@fscl.org.nz](mailto:complaints@fscl.org.nz)

*Neither of the above schemes will charge a fee to any complainant to investigate or resolve a complaint.*





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